



Midwest SOARRING FOUNDATION

VENDOR APPLICATION FORM Nov. 12 & 13, 2022 Harvest Pow Wow 2022

You are invited to join the 26th Annual Midwest SOARRING Foundation Harvest Pow Wow in a beautiful indoor location at the DuPage County Fairgrounds, 2015 Manchester Road, Wheaton, IL.60187. Due to the indoor location, the Pow Wow is not dependent on the weather.

Vendor Set Up time:

Friday, November 11, 2022 from 12pm -7pm
Saturday, November 12, 2022 from 8am – 11am

Vendor Take Down Time:

Sunday, November 13, from 5:30pm – 9pm

Pow Wow Hours:

Sat. November 12, 2022 from 11am to 10 pm
Sunday November 13, 2022 from 11am to 5pm

VENDOR FEES ARE NOT REFUNDABLE UNLESS PUBLIC HEALTH AUTHORITIES PROHIBIT THE GATHERING.

Spaces are limited and filled as full payment and contract are received. Payment dates are non-negotiable. Location preference will be given to SOARRING members (join/renew at <https://www.midwestsoaring.org/joinup.php>). All vendors must sign a Vendor Regulations form. Vendor goods must be made in the Americas.

SPACE	Payment postmarked by 10/15/2022	Payment postmarked on or after 10/15/2022
10 feet x 10 feet	\$210.00	\$250.00
10 feet x 20 feet	\$420.00	\$460.00
Odd spaces	Call for a quote	Call for a quote

Midwest SOARRING Foundation
P.O. Box 275, Lyons IL 60534

Phone: 773-585-8613 for questions
Website: harvestpowwow.com, midwestsoaring.org
Email: msf@midwestsoaring.org



Midwest SOARRING FOUNDATION

VENDOR APPLICATION FORM Nov. 12 & 13, 2022 Harvest Pow Wow 2022

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email: _____ Telephone: _____

I would like to reserve a _____ X _____ foot space and have enclosed \$ _____.

- Each vendor will need up to 50 feet of electric cord to reach an outlet.
- There is a \$45 per night fee for anyone camping at the fairgrounds overnight, whether using a trailer or tent. This fee includes use of toilets. No showers.
- Each vendor must take care not to damage or scratch the floor in any way.
- No animals allowed indoors except service dogs.
- No alcohol, drugs, or weapons allowed.
- All goods sold must be family appropriate.

To Register as Harvest Pow Wow Vendor

1. Complete this vendor application form
2. Enclose signed copy of Vendor Regulations
3. Enclose payment by certified check or money order or make payment online with credit card at <https://www.midwestsoarring.org/payonline.html>

Make certified check or money order payable to:

Midwest SOARRING Foundation
P.O. Box 275
Lyons IL. 60534
Attn: Joe Standing Bear

Mail completed application form, payment (unless paid online) and signed Vendor Regulation form to the above address.

Midwest SOARRING Foundation
26th Annual Harvest Pow Wow Vendor Regulations

1. I understand that booth fee per space is as specified on the Vendor Application Form
 - a. Vendor fees will include two free admissions and two free dinner tickets. Additional dinner tickets will be \$8.00 each.
 - b. A signed contract and full payment are required to guarantee your space.**
2. I fully understand that I am responsible to comply with the Indian Arts and Crafts Act of 1990, which prohibits misrepresentation in marketing of Indian Arts and Crafts products within the United States. **I understand that only items made in the Americas will be sold.**
3. I will comply with all local, state, and federal laws and regulations concerning fire, safety and health. I understand that for all canvas tents and canopies I must
 - a. submit a flame-retardant certificate with my final payment;**
 - b. have a fire extinguisher if my tent, canopy or trailer will be set up inside or outside.**
4. I understand that Midwest SOARRING Foundation and the DuPage County Fair Association are not responsible for loss, theft or damage of items or injury to my employees, my customers or me while on the premises of my assigned space(s). I understand that a limited security patrol will be provided; however, I am responsible for the safety and well-being of all my property and valuables.
5. I understand that the Pow Wow Committee will make space assignments, and that locations may change from year to year. I understand that space assignments are non-negotiable. **Priority will be given to MSF members** (join/renew at <https://www.midwestsoarring.org/joinup.php>).
6. **Out of respect for Native values, I agree not to sell or display Native American artifacts obtained from archaeological or Native grave sites, nor will I display or sell items that were used in religious ceremonies, nor will I sell edged weapons or replicas in violation of local, state or federal laws.** I also agree not to display or sell any merchandise depicting alcohol, drugs or drug paraphernalia.
7. I understand that soliciting, advertising and promoting for special non-profit programs will only be permitted in the information booth area with the permission of the MSF Pow Wow coordinators. Individuals may not walk around the Pow Wow grounds to solicit cash donations, sell raffle tickets, and/or sell promotional or other items.
8. **I understand that NO refunds will be given if I cancel my plans to participate in the Midwest SOARRING Foundation Harvest Pow Wow.** I understand that I may not sublet my space to another vendor. If I choose to leave the Pow Wow, my space may be assigned to another vendor. If I choose to return, I am aware I may be reassigned to a different space.
9. **I understand that I am responsible for the clean up and disposal of all debris in and within 5 feet surrounding my designated vendor space. I understand that all my garbage must be disposed of in the dumpsters provided and boxes must be broken down and flattened. I understand my designated area must be in the same or better condition as when I arrived or my invitation will be revoked for the following year's Pow Wow.**
10. Other than animals featured as Pow Wow attractions, only service animals are allowed on DuPage Fairgrounds property.
11. I understand that I must respect the other vendors at the Pow Wow. If I act disrespectfully then I may be removed from the event. The MSF Pow Wow coordinators will have the final decision in all matters that may arise. No refunds will be given if I am removed.
12. There is a \$45 per night fee for anyone camping at the fairgrounds overnight, whether using a trailer or tent. That fee includes use of toilets.

13. I hereby agree to indemnify, defend and hold harmless Midwest SOARRING Foundation and DuPage County Fair Association and their employees, officers, agents, volunteers and representatives (in their official and individual capacities) from any and all liability, claim, loss, damage or expenses, including costs and attorneys' fees, that Midwest SOARRING Foundation and DuPage County Fair Association may incur as a result of any claims, actions or lawsuits that arise out of, occur during, or in any way connected with a vendor's participation in this event.

14. Brief description of the items you plan to sell, and the country where they were, or will be, made:

I have read and agree to comply with all vendor regulations, and I am aware that regulations not adhered to will result in removal from the Pow Wow and future MSF events.

Authorized signature

Date